

MINUTES

Board Members	Connie Huelsman, Board Chair	Ken Denson	Jul Bissell
	Red Deer County	Town of Penhold	Village of Elnora
	Dale Dunham	Sandy Gamble	Tim Wilson
	Town of Innisfail	Town of Bowden	Village of Delburne
The Bethany Group	Carla Beck	Shannon Holtz	Melodie Stol
	CEO, The Bethany Group	Director of Housing & Lodges	Stakeholder Relations
	Jillian Moore, Education Assistant, The Bethany Group		

1.	Call to Order			
	The meeting was called to order at 10:00am by Chair Connie Huelsman.			
2.	Review of Agenda			
	PF 24-0	02-01	MOVED by K Denson to Approve the February 1, 2024 Agenda addition of 7a. Project planning. CARRIED	with the
3.	Presentation: The Learning Center			
Reviewed Education services offered by The Bethany Group, tailored training operational needs, meet standards and to offer professional development for The Phishing module was demonstrated.				
4. Approval of Minutes		nutes		
	PF 24-02-02 MOVED by K. Denson to Approve the December 7, 2023 Organizational		izational	
			meeting minutes as presented.	CARRIED
	PF 24-	02-03	MOVED by T. Wilson to Approve the December 7, 2023 Regular minutes as presented.	r meeting CARRIED
5.	Corres	respondence		
	a.	Senior	s Income Amounts Jan-March 2024	
	b. Metrix Audit Planning Letters			

Caring Communities



	c. ASCHA Convention					
	PF 24-02-04 MOVED by J. Bissel to accept the correspondence as information. CARRIED					
6.	Report	Reports				
	a.	Financial Reports No report, finance currently working on Year End processes. Discussion on the current grant support to HMB's and some advocacy that has been happening in the province.				
	b.	Occupancy Report – Year-End overview to December 31, 2023				
		Strong occupancy numbers continue in the portfolio. Numbers showing total moveins/move-outs in 2023.				
		PF 24-02-05 MOVED by S. Gamble to accept the occupancy report as presented. CARRIED				
	c.	CAO Report				
		Good turnout at the on-site meetings for interested contractors. Bids closed Jan 31. Audit work underway, with a good working relationship with auditor that has a good understanding of our operations and provincial requirements.				
		Home Care Expression of Interest, a new call for home care provision in lodges will be applied for Autumn Grove.				
		Lodge events, QI and menus update.				
		Resident spring meeting dates reviewed and calendar invites will be sent to the board members who volunteered.				
		HMB 2024 Handbook, announcement of lodge program review panel members and ASCHA convention confirmations. Sandy Gamble and Jul Bissel will attend, and Sandy will be assigned the ballot votes.				
		PF 24-02-06 MOVED by D. Dunham to accept the CAO report for information. CARRIED				
7.	New B	usiness				
	a.	Project planning The board requested that this item be added as a standing item for future agendas.				
8.	Next N	leeting				
	Regula	r meeting Thursday April 4, 2024 at 10:00 am, Autumn Grove Lodge boardroom				

Caring Communities

PARKLAND FOUNDATION

Parkland Foundation Board Meeting Zoom Thursday February 1, 2024 @ 10:00am

9.	Adjournment		
	PF 24-02-07	MOVED by J. Bissel to adjourn the February 1, 2024 meeting at 10:49 am.	
		CARRIED	

Connie Huelsman Parkland Foundation

Carla Beck or Shannon Holtz The Bethany Group

1 April 4, 0004

Date