

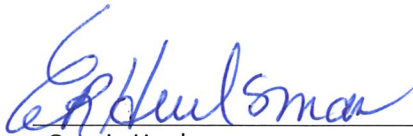
## MINUTES

Board Members	Connie Huelsman, Board Chair Red Deer County	Ken Denson, Town of Penhold	Jul Bissell (REGRETS) Village of Elnora
	Don Harrison Town of Innisfail	Sandy Gamble Town of Bowden	Tim Wilson Village of Delburne
The Bethany Group	Carla Beck CEO, The Bethany Group	Shannon Holtz Director of Housing & Lodges	Melodie Stol Stakeholder Relations
Parkland Foundation	Sheila Beierbach Finance and Payroll		

1.	Call to Order The meeting was called to order at 10:05 am by Chair Connie Huelsman.	
2.	Review of Agenda <b>PF 22-06-01      MOVED by D. Harrison to Approve the June 9, 2022 Agenda with the addition of item 5c. CAO report (verbal) and 6b. Dodds Lake garage. CARRIED</b>	
3.	Approval of Minutes <b>PF 22-06-02      MOVED by S. Gamble to Approve the May 5, 2022 Regular meeting minutes as presented. CARRIED</b>	
4.	Correspondence	
	a.	Utilities Grant funding
	d.	Minister Pon letter Board Skills Requirement
	<b>PF 22-06-03      MOVED by K. Denson to accept the Correspondence as presented. CARRIED</b>	
5.	Reports	
	a.	Financial Reports Review of financial reports for the 4 months ending April 30, 2022. Lodges report very close to budget. Vacant staff lines in lodge as covid funding has been able to support additional housekeeping. Plan is to transition to regular positions as budgeted as covid funding could discontinue at any time. Housing reports a surplus to date, with those dollars to be directed to priority suite

		renovations as needed. <b>PF 22-06-04      MOVED by T. Wilson to accept the April financial reports as presented.      CARRIED</b>
	b.	Occupancy Stats to May 31, 2022 Autumn Grove at 100% occupancy. SSC numbers reflect 3 units at Dodds, 4 at Bow Glen and 5 at Westview requiring suite renovations. <b>PF 22-06-05      MOVED by D. Harrison to accept the occupancy report as presented.      CARRIED</b>
	c.	CAO Report (verbal) SSC projects that are in progress; common area flooring in 3 buildings, 3 bathroom upgrades in Elnora, finishing touches on upgrades in Delburne, sidewalk repair in Bowden, ramp at Penhold. Unable to find a summer student so a contractor has been hired to assist with grounds maintenance. Lodge manager has announced forthcoming retirement.
6.	New Business	
	a.	Business Planning The board reviewed the 2023-2025 Business plan document and appendices. Added a bullet to the community resources listing to include local seniors groups. <b>PF 22-06-06      MOVED by S. Gamble to Approve the 2023-2025 Business Plan for submission to the Ministry of Seniors and Housing.      CARRIED</b>
	b.	Dodd's Lake Manor – Garage A discussion on the garage building located at the Dodd's Lake Manor site. The building is owned by the local Legion and an inquiry on potential community use of the building was made. Administration will contact the local housing advisor on the process to facilitate the use of the building by the municipality and to understand any liability concerns.
7.	Previous Business	
	a.	N/A
8.	Next Meeting	
	<ul style="list-style-type: none"> <li>- ASCHA Regional meeting Thursday September 29, 2022</li> <li>- Thursday October 6, 2022 at 10:00 am</li> </ul>	

9.	Adjournment PF 22-06-07      MOVED by K. Denson to adjourn the June 9, 2022 Meeting at 11:45am. CARRIED
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Connie Huelsman  
Parkland Foundation



Carla Beck or Shannon Holtz  
The Bethany Group

Oct 6, 2022

Date

Oct 6, 2022

Date

