

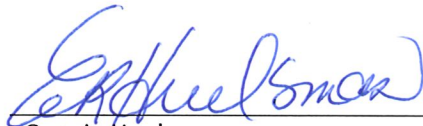
MINUTES

Board Members	Connie Huelsman, Board Chair Red Deer County	Teresa Cunningham, Town of Penhold	Jul Bissell Village of Elnora
	Janice Wing Town of Innisfail	Sandy Gamble Town of Bowden	Tim Wilson Village of Delburne
The Bethany Group	Carla Beck CEO, The Bethany Group	Shannon Holtz Director of Housing & Lodges	Melodie Stol Stakeholder Relations
Parkland Foundation	Sheila Beierbach Finance and Payroll		

1.	<p>Call to Order</p> <p>The meeting was called to order at 10:00 am by Chair Connie Huelsman. Introductions made as two alternates were attending.</p>	
2.	<p>Review of Agenda</p> <p>PF 22-05-01 MOVED by S. Gamble to Approve the May 5, 2022 Agenda as presented. CARRIED</p>	
3.	<p>Approval of Minutes</p> <p>PF 22-05-02 MOVED by T. Wilson to Approve the March 31, 2022 Regular meeting minutes as presented. CARRIED</p>	
4.	Correspondence	
	a.	Seniors and Housing – Utilities Funding Support Letter
	d.	Seniors Income Amounts April-June 2022
	<p>PF 22-05-03 MOVED by J. Bissell to accept the Correspondence as presented. CARRIED</p>	
5.	Reports	
	a.	<p>Financial Reports</p> <p>Review of financial reports for the 3 months ending March 31, 2022.</p> <p>Lodge finances good to budget, rental revenue consistent. Salaries lower then budget as new housekeeping line has not yet started. Upcoming maintenance spending includes window cleaning and a new lawn mower. Housing financials are favorable to budget. Maintenance position was vacant for six weeks and cement work project will</p>

		<p>be starting soon.</p> <p>PF 22-05-04 MOVED by J. Wing to accept the March financial reports as presented. CARRIED</p>
	b.	<p>Occupancy Stats to April 30, 2022</p> <p>Occupancy at Autumn Grove remains consistent at 98% to 100%. 16 units vacant in SSC, with 11 of those needing renovations. Renovation funding request has been submitted to government.</p> <p>PF 22-05-05 MOVED by T. Cunningham to accept the occupancy report as presented. CARRIED</p>
	c.	<p>CAO Report</p> <p>No outbreaks are currently open. Discussion on mental health impacts and quality of life when a facility has restrictions related to outbreaks. Landscaping projects will continue at Autumn Grove this spring. Wall behind stove requires repair. Wrong type of wall selected during construction. Replacement will have to be funded internally. ASCHA conference report and feedback from attendees.</p> <p>PF 22-05-06 MOVED by S. Gamble to accept the CAO report as presented. CARRIED</p>
6.	New Business	
	a.	<p>Resident Life Enhancement funds</p> <p>Policies on Resident Life Enhancement and Restricted Rebate funds were reviewed.</p> <p>PF 22-05-06 MOVED by J. Bissell to approve the revised Restricted Rebate and Donated Funds policy and the Access to Restricted Funds policy as presented. CARRIED</p> <p>A funding request for flowers and planters was reviewed.</p> <p>PF 22-05-07 MOVED by S. Gamble to approve \$2500 of Resident Life Enhancement funds for the flowers and gardens project as requested. CARRIED</p>
	b.	<p>Business Planning</p> <p>The Board reviewed the previous business plan and the summary report on the accomplishments of the past three years. The board provided positive feedback on the transition to CAO services provided by The Bethany Group. Discussion on housing needs assessments, competency-based boards, home care and future projects. The updated 2023-2025 plan and completed Appendices will be presented back to the board in June.</p>

7.	Previous Business	
	a.	N/A
8.	Next Meeting - Thursday June 9, 2022 at 10:00 am	
9.	Adjournment PF 22-05-08 MOVED by J. Wing to adjourn the May 5, 2022 Meeting at 12:05 pm. CARRIED	

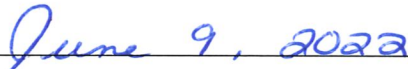


Connie Huelsman
Parkland Foundation



Carla Beck or Shannon Holtz
The Bethany Group

Date



Date

