

Parkland Foundation Board Meeting
Zoom
December 1, 2022 @ 10:00 am

ORGANIZATIONAL MEETING MINUTES

Board Members	Connie Huelsman Red Deer County	Ken Denson, Town of Penhold	Jul Bissell Village of Elnora
	Don Harrison Town of Innisfail	Sandy Gamble Town of Bowden	Tim Wilson Village of Delburne
The Bethany Group	Carla Beck CEO, The Bethany Group	Shannon Holtz Associate Director of Housing	Melodie Stol Stakeholder Relations

1.	Call to Order The meeting was called to order at 10:05 am, and introductions were made. <i>Due to the weather forecast, the meeting was moved to online with notice sent via email Tuesday November 29.</i>
2.	Election of Officers
a.	<p>Election of Board Chair</p> <p>Carla Beck assumed the role of Chair and called for nominations for the position of Chairperson. Sandy Gamble nominated Connie Huelsman who accepted the nomination. A second and third call was made and no further nominations were received.</p> <p>Connie Huelsman was declared Chairperson of Parkland Foundation. The Chair was relinquished to Connie Huelsman.</p>
b.	<p>Election of Vice Chair</p> <p>Connie Huelsman called for nominations for the position of Vice Chair. Sandy Gamble nominated Tim Wilson who declined the nomination. Tim Wilson nominated Sandy Gamble who accepted the nomination. A second and third call was made and no further nominations were received.</p> <p>Sandy Gamble was declared Vice Chair of Parkland Foundation.</p>


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3.	<p>Review of Honorarium and Board Expenses</p> <p>Board honorariums and mileage were reviewed. Recommended that the mileage rate be adjusted to the CRA Reasonable rate, currently at \$0.61.</p> <p>PF ORG 22-12-01 MOVED by K. Denson to approve the mileage rate to be set to the CRA reasonable rate, currently \$0.61. CARRIED</p>
4.	<p>Signing Authority</p> <p>The signing authorities were reviewed, with no changes to chair/vice chair positions and the Financial Analyst position currently vacant.</p> <p>PF ORG 22-12-02 MOVED by S. Gamble to approve the Signing Authorities as follows: Housing General Operating Account and Lodge General Operating Account Chief Executive Officer – Carla Beck Director of Lodges and Housing – Shannon Holtz Chair – Connie Huelsman Vice Chair – Sandy Gamble</p> <p>ATB Administrator Chief Executive Officer – Carla Beck Director of Lodges and Housing – Shannon Holtz Financial Analyst – vacant</p> <p>CARRIED</p>
5.	<p>Quorum</p> <p>Discussion on setting quorum for board meetings.</p> <p>PF ORG 22-12-03 MOVED by J. Bissell to set quorum of for Parkland Foundation meetings at 3 members present. CARRIED</p>
6.	<p>2023 Meeting Dates</p> <p>Thursdays February 2, March 30, May 4, June 29, October 5 and December 7, 2023. Feb 2 and June 29 will be scheduled as ZOOM meetings.</p> <p>PF ORG 22-12-04 MOVED by D. Harrison to approve the 2023 Meeting Dates as presented. CARRIED</p>
7.	<p>Adjournment</p> <p>PF ORG 22-12-05 MOVED by T. Wilson that the Organizational Meeting be adjourned at 10:17 am . CARRIED</p>

PARKLAND FOUNDATION
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THE
BETHANY
GROUP

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Connie Huelsman
Board Chair

DATE: Feb 2/23



Carla Beck or Shannon Holtz
The Bethany Group

DATE: Feb 2 /23

Caring Communities