

Parkland Foundation Board Meeting  
Meeting Held Via Zoom  
December 1, 2021 @ 10:00 am

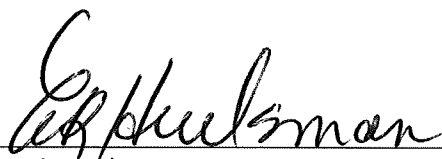
## ORGANIZATIONAL MEETING MINUTES

Board Members	Connie Huelsman Red Deer County	Ken Denson, Town of Penhold	Jul Bissell Village of Elnora
	Don Harrison Town of Innisfail	Sandy Gamble Town of Bowden	Tim Wilson Village of Delburne
The Bethany Group	Carla Beck CEO, The Bethany Group	Shannon Holtz Associate Director of Housing	Melodie Stol Stakeholder Relations
	Ryan Smith Maintenance Manager	Michelle Wideman Executive Assistant	
Parkland Foundation	Sheila Beierbach Finance and Payroll		

1.	Call to Order The meeting was called to order at 10:02am, and introductions were made.
2.	Orientation A brief orientation was provided on the operations of Parkland Foundation, including the relationship between Parkland Foundation and The Bethany Group.
3.	Election of Officers
a.	Election of Board Chair Melodie Stol assumed the role of Board Chair and called for nominations for the position of Chairperson. Sandy Gamble nominated Connie Huelsman who accepted the nomination. A third and final call was made and no further nominations were received. Connie Huelsman was declared Chairperson of Parkland Foundation. The Chair was relinquished to Connie Huelsman.
b.	Election of Vice Chair Connie Huelsman called for nominations for the position of Vice Chair. Tim Wilson nominated Sandy Gamble who accepted the nomination. A third and final call was made and no further nominations were received. Sandy Gamble was declared Vice Chair of Parkland Foundation.

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4.	Review of Honorarium and Board Expenses  The Board Honorarium will remain unchanged at \$85.00 for meetings ½ day or less, \$170.00 for full day, and mileage at \$0.505/km. Meetings are generally held in Innisfail; when covid restrictions ease the Board will look at alternating locations.
4.	Signing Authority  Updated to reflect current organizational structure to include the Associate Director of Housing. <b>PF 21-12-01      MOVED by Tim Wilson to approve the Signing Authorities as presented.</b> <b>CARRIED</b>
5.	2022 Meeting Dates  <b>PF 21-12-02      MOVED by Don Harrison to approve the 2022 Meeting Dates as presented.</b> <b>CARRIED</b>
6.	Adjournment  <b>PF 21-12-03      MOVED by Jul Bissell that the Organizational Meeting be adjourned at 10:36am.</b> <b>CARRIED</b>

  
\_\_\_\_\_  
Connie Huelsman  
Board Chair

DATE: May 5/2022

  
\_\_\_\_\_  
Carla Beck or Shannon Holtz  
The Bethany Group

DATE: 06 April 2022