

MINUTES

Board Members	Carly Hansen Red Deer County	Ken Denson Town of Penhold	Gail Moise Village of Elnora
	Lyle McKellar Town of Innisfail	Amanda Peffers Town of Bowden	Kathy Faulk Village of Delburne
The Bethany Group	Carla Beck CEO, The Bethany Group	Shannon Holtz Director of Housing & Lodges	Melodie Stol Stakeholder Relations
	Vern Woitas Finance and Payroll		
Metrix Group	Curtis Freisen		

1.	<p>Call to Order</p> <p>The meeting was called to order at 10:00 am by Chair Ken Denson.</p>
2.	<p>Review of Agenda</p> <p>PF 26-03-01 MOVED by K. Faulk to Approve the March 26, 2026 Agenda as presented. CARRIED</p>
3.	<p>Delegation – Metrix Group presentation of the 2025 Audited Financial Statements</p> <p>Curtis Friesen of Metrix Group presented the audit findings and financial statements.</p> <p>Books and records are in good shape, testing went well, documentation provided and a clean audit opinion is provided.</p> <p>Statement of financial position shows an increase to the cash balance. Deferred contributions are related to the SSC program.</p> <p>Statement of operations revenue in accommodations show a 7% increase with higher rates and occupancy. LAP funding is lower as fewer residents qualified. Interest income is lower in line with rates.</p> <p>Expenses – Overall close to the previous year, lower utilities with carbon taxes removed in April 2025.</p> <p>Separate schedules for lodge and social housing (SSC) are included. The surplus in the lodge program was \$178,212.</p>

	<p>Spring/summer menus at the 30-day resident review and feedback stage, will launch on Mother’s Day.</p> <p>ASCHA conference assignment of ballots. Lyle and Gail will each be assigned one ballot vote.</p> <p>EDI activities.</p> <p>Recognition of former Board Member Tim Wilson.</p> <p>PF 26-03-06 MOVED by K. Faulk to accept the CAO report for information. CARRIED</p>																		
7.	New Business																		
a.	<p>Audit Planning and Response letter</p> <p>See Delegation for presentation notes.</p> <p>PF 26-03-07 MOVED by C. Hansen to approve the 2025 Audited Financial statements as presented. CARRIED</p> <p><i>Chair Denson and Carly will be sent the audit items for docusign. .</i></p>																		
b.	<p>SSC Max Rents and Power Changes</p> <p>Rent ceiling are reviewed annually in line with Open Alberta average market rents.</p> <p>PF 26-03-08 MOVED by L. McKellar to approve the Seniors Self-contained Maximum Rent charges effective July 1, 2026 as follows:</p> <table border="1" data-bbox="646 1100 1127 1451"> <thead> <tr> <th>Building Name</th> <th>Rent 2026</th> </tr> </thead> <tbody> <tr> <td>Westview Manor / Bowden</td> <td>\$ 789.00</td> </tr> <tr> <td>Bow-Glen Court / Bowden</td> <td>\$ 789.00</td> </tr> <tr> <td>Dodds Lake Manor / Innisfail</td> <td>\$ 902.00</td> </tr> <tr> <td>Penhold Royal Manor / Penho</td> <td>\$ 759.00</td> </tr> <tr> <td>Jubilee</td> <td>\$ 525.00</td> </tr> <tr> <td>Pioneer</td> <td>\$ 525.00</td> </tr> <tr> <td>Elk Haven</td> <td>\$ 600.00</td> </tr> <tr> <td>Autumn Grove SSC</td> <td>\$ 902.00</td> </tr> </tbody> </table> <p>CARRIED</p> <p>PF 26-03-09 MOVED by L. McKellar to approve the monthly power charges, effective July 1, 2026 as follows: Westview Manor \$50, Dodds Lake Manor \$42 and Penhold Royal Manor \$49. CARRIED</p>	Building Name	Rent 2026	Westview Manor / Bowden	\$ 789.00	Bow-Glen Court / Bowden	\$ 789.00	Dodds Lake Manor / Innisfail	\$ 902.00	Penhold Royal Manor / Penho	\$ 759.00	Jubilee	\$ 525.00	Pioneer	\$ 525.00	Elk Haven	\$ 600.00	Autumn Grove SSC	\$ 902.00
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8.	<p>Next Meeting</p> <p>Regular Meeting Thursday May 7, 2026 at 10:00 am at Autumn Grove, with facility tour.</p>																		


9.	Adjournment With no further business, Board Chair Denson declared the meeting adjourned at 10:32 am
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Ken Denson, Board Chair
Parkland Foundation



Carla Beck or Shannon Holtz
The Bethany Group



Date



Date