

MINUTES

Board Members	Connie Huelsman, Board Chair Red Deer County	Ken Denson Town of Penhold	Jul Bissell Village of Elnora
	Dale Dunham Town of Innisfail	Sandy Gamble Town of Bowden	Tim Wilson Village of Delburne
The Bethany Group	Carla Beck CEO, The Bethany Group	Shannon Holtz Director of Housing & Lodges	Melodie Stol Stakeholder Relations
	Vern Woitas, Finance and Payroll, The Bethany Group		

1.	Call to Order The meeting was called to order at 10:00 am by Chair Connie Huelsman.
2.	Review of Agenda PF 24-05-01 MOVED by K. Denson to Approve the May 2, 2024 Agenda as presented. CARRIED
3.	Approval of Minutes PF 24-05-02 MOVED by T. Wilson to Approve the April 4, 2024 Regular meeting minutes as presented. CARRIED
4.	Correspondence
	a. PLF 2024/2025 Approved CMR Budget
	b. Seniors Income Amounts April-June 2024
	PF 24-05-03 MOVED by S. Gamble to accept the correspondence as information. CARRIED
5.	Reports
	a. Financial Reports Review of the financial statements, balance sheets and explanatory notes for the 3 months ending March 31, 2024 Lodge and Housing budgets tracking as expected. Continued monitoring of the Interest revenue and salary and benefits expenses for correct allocation between to the two

		<p>portfolios. Maintenance expenses reflect costs related to annual fire inspections.</p> <p>PF 24-05-04 MOVED by D. Dunham to accept the financial reports as presented. CARRIED</p>
	b.	<p>Occupancy Report – to March 31, 2024</p> <p>Units are full, with eleven SSC units under renovations. Project at 90% completion with housing manager preparing to offer the units once the work is completed. Community housing unit now vacant, clean up will occur in accordance to the RTDS orders.</p> <p>PF 24-05-05 MOVED by J. Bissell to accept the occupancy report as presented. CARRIED</p>
	c.	<p>CAO Report</p> <p>2024 Lap Grant amount is anticipated to be \$48, 495 more than 2023 with more low-income seniors being housed and the higher per day rate.</p> <p>Provincial Priorities Act will apply to HMBs and engagement for the development of the regulations is still yet to be announced.</p> <p>Capital projects renovations project is 90% complete and some surplus funding was used to do flooring in 2 additional occupied units. CMR funding of \$450,000 has been awarded for boilers, MUA, hot water tanks and pumps at Dodds and Bow Glen.</p> <p>Lodge events for St Patrick’s Day. Chair Huelsman offered dog therapy visits to lodge residents and will speak with the manager on process.</p> <p>Lodge resident meeting held April 23.</p> <p>QI project update and new education for staff MySoul@Work with an on-site session being held on May 2.</p> <p>Lodge marketing update, lodge residents garage sale day. Manager has been in discussion with the local Meals on Wheels program on being the food provider for the Innisfail program</p> <p>PF 24-05-06 MOVED by K. Denson to accept the CAO report for information. CARRIED</p>
		<p>Chair Huelsman shared that Health Minister LaGrange will be meeting with Red Deer County council on June 11, 2024 and administration will prepare updated advocacy points for the board.</p>
6.	New Business	
	a.	<p>Business Plan review</p> <p>Reviewed the year in review document and completed the Appendix A Board Skills</p>

		<p>Matrix.</p> <p>Discussion: Resident Survey process improvements and timely sharing of information back with residents. No update to adult day support application and Home Care application should have a response back by end of June.</p> <p>What is the Dream and Vision for the site and the community? Red Deer County is a large service area, with City of Red Deer services at maximum capacity. How may the Lodge Program review support increased service offerings? Community Hub opportunities, nurse practitioner and other complimentary health services, TBG ability to provide staff education to become an HCA training HUB. Opportunity for innovation and ability to serve as a demonstration project.</p> <p>Suggestion to arrange a visioning session for the board. Board is excited to build a vision from the grassroots of the community.</p> <p>The discussion items will be captured in the Cover Letter and in the advocacy points.</p> <p>The completed Appendices will be brought back for approval in June.</p>
7.	Previous Business	
	a.	<p>Project planning</p> <p>Consultant interviews are underway. Looking at a package approach with potential Camrose and Lacombe projects for better pricing and flexibility.</p>
8.	<p>Next Meeting</p> <p>Regular meeting Thursday June 20, 2024 at 10:00 am, Autumn Grove Lodge boardroom</p>	
9.	<p>Adjournment</p> <p>PF 24-05-07 MOVED by D. Dunham to adjourn the May 2, 2024 meeting at 11:45am.</p> <p style="text-align: right;">CARRIED</p>	



Connie Huelsman
Parkland Foundation



Carla Beck or Shannon Holtz
The Bethany Group

June 20, 2024
Date

June 20, 2024
Date