PARKLAND

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Parkland Foundation Board Meeting Autumn Grove Boardroom Thursday October 3, 2024 @ 1:00 pm

MINUTES

Board Members	Connie Huelsman, Board Chair	Ken Denson	Jul Bissell (regrets)
	Red Deer County (via phone)	Town of Penhold	Village of Elnora
	Dale Dunham (regrets)	Sandy Gamble	Tim Wilson
	Town of Innisfail	Town of Bowden	Village of Delburne
The Bethany Group	Carla Beck	Shannon Holtz (regrets)	Melodie Stol
	CEO, The Bethany Group	Director of Housing & Lodges	Stakeholder Relations
	Vern Woitas, Finance and Payroll, The Bethany Group		

1.	Tours of SSC properties 9:15 am – 12:30 pm.			
2.	Call to Order The meeting was called to order at 1:05 pm by Vice Chair Sandy Gamble.			
3.	Review of Agenda			
	PF 24-1	.0-01 MOVED by T. Wilson to Approve the October 3, 2024 Agenda as presented. CARRIED		
4.	Approval of MinutesPF 24-10-02MOVED by K. Denson to Approve the June 20, 2024 Regular meeting minutes as presented.CARRIED			
5.	Corres	pondence		
	a.	COR Audit		
	b.	Faith and Aging Conference		
6.	Report	5		
	a.	Financial Reports Review of the financial statements and explanatory notes for the four months ending August 31, 2024.		
		Lodge: Revenue remains consistent. Expenses in salaries are lower as the maintenance positions were vacant. Staff is now up to full complement.		

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10.	Adjournment PF 24-10-0 MOVED by K. Denson to adjourn the October 3, 2024 meeting at 1:45pm. CARRIED		
	Organizational and Regular meeting Thursday December 5, 2024 at 10:00 am, Autumn Grov Lodge boardroom		
9.	Next Meeting		
	a.	Project planning Discussion on current advocacy. Potential to invite G0A guests to February zoom meeting	
8.	Previo	us Business	
	a.		
7.	New Business		
		PF 24-10-05 MOVED by T. Wilson to accept the CAO report for information. CARRIED	
		Advocacy points updated for the Fall conferences. ASCHA Regional meeting is Wednesday October 9. No one from the board is registered, Melodie is attending and will hold the ballot vote.	
		QI projects update, Meals on Wheels food preparation began October 1.	
		Capital project – A/C repair. Discussion on AC services to buildings and heat mitigation strategies.	
		Lodge Christmas event December 6. If interested in volunteering at event please let Melodie know by November 29. Sandy will attend.	
		LAP Grant update, 2025 Budget development is underway.	
	с.	CAO Report	
		PF 24-10-04 MOVED by K. Denson to accept the occupancy report as presented. CARRIED	
		Strong occupancy throughout portfolio.	
	b.	Occupancy Report – to August 31, 2024	
		PF 24-10-03 MOVED by T. Wilson to accept the financial reports as presented. CARRIED	
		Housing: One unit had significant damages. Costs will be charged back to the former tenant and has gone collections. Maintenance identifying needs for additional projects/spending to ensure budget is balanced by year end.	



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Connie Huelsman Parkland Foundation Carla Beck or Shannon Holtz The Bethany Group

Date

Date

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